



Rayat Shikshan Sanstha's

# **Sadguru Gadage Maharaj College, Karad**

(An Autonomous College)

## **IQAC**

### **Second Meeting Proceedings**

### **(2023-24)**

**Date: 21<sup>st</sup> October, 2023**

**Time: 11.00 a.m.**

Estd.: 1954

Rayat Shikshan Sanstha's

● Founder ●



# SADGURU GADAGE MAHARAJ COLLEGE, KARAD

(AN AUTONOMOUS COLLEGE - Affiliated to Shivaji University, Kolhapur)

VIDYANAGAR, Pin - 415 124, Dist. Satara (M.S.) INDIA P.O. Box No.3

Ph. Office : (02164) 271346 Fax. (02164) 271346

Website : www.sgm.edu.in E-mail : sgmkarad@yahoo.com

**ARTS, SCIENCE, COMMERCE & VOCATIONAL (Junior & Senior)**

Accredited **A<sup>+</sup>** with **CGPA 3.63** by NAAC ● **ISO 9001 : 2015 Certified College**

● **RUSA Beneficiary & NAAC Designated Mentor College** ●

Jr. College Index No. j.21.02.003



Padmabhushan

Dr. Karmaveer Bhaurao Patil  
D.Lit.

● Principal :

**Dr. Mohan Rajmane**  
M.Sc., Ph.D.

Ref. No.

Date :

## Internal Quality Assurance Cell (IQAC) 2023-24

Time: 11:00 a.m.

**Second Meeting**

Date: 21.10.2023

### Members Present

Sr.No.	Name	Sign
1	Prin. Dr.M.M.Rajmane - Chairman	
2	Prof. Dr.G.B. Kalyanshetti - Coordinator	
3	Hon'ble Adv. Ravindra Pawar	
4	Hon'ble Shri. Madhukar Sawant	
5	Shri. S.A. Patil - Vice Principal	
6	Shri. N.R. Suryawanshi - Vice Principal	
7	Smt. M.B. Kamble - Vice Principal	
8	Dr. S.E. Jadhav (CR.I)	
10	Smt. A.S. Salunkhe (CR.II)	
11	Dr. M. S. Patil (CR.III)	
12	Dr. S.M. Jadhav (CR.IV)	
13	Dr. S.G. Parte (CR.V)	
14	Shri. N.R. Suryawanshi (CR.VI)	
15	Dr. K.H. Patil (CR.VII)	
16	Dr. A. J. Sakte (Registrar)	
17	Shri. M. N. Gaikwad (Librarian)	

**Rayat Shikshan Sanstha's**  
**Sadguru Gadage Maharaj College, Karad**  
**An Autonomous College**








**Internal Quality Assurance Cell 2023-24**

Time : 11:00 a.m. **Second Meeting** Date: 21.10.2023

**Venue: Conference Hall**

**Invited Members Present (Heads of Depts.)**

Sr.No.	Name	Dept. Name	Sign
1	Prof Dr. Pol R. P.	Marathi	
2	Prof. Dr.G.B. Kalyanshetti	English	
3	Dr. Kasabe D.A.	Hindi	
4	Mr. Nikam A.V.	Sanskrit	
5	Mr. Suyrawanshi N.R.	History	
6	Dr. Patil A.K.	Economics	
7	Dr. Gavade S. M.	Sociology	
8	Mr.Kasture Y.P.	Political Science	
9	Dr. Bhongale S. B.	Philosophy	
10	Dr. Patil K. N.	Psychology	
11	Dr.Jawan V.L.	Geography	
12	Dr. Vhanbatte R.B.	Education	
13	Mrs. Kambale M. B.	Commerce	
14	Prof Dr. More U. B.	Chemistry	
15	Dr. Thorat J.B.	Physics	
16	Mr. Patil S.A.	Mathematics	
17	Smt. Mahajan S.V.	Statistics	
18	Dr. Nikam V. K.	Botany	
19	Prof. Dr. Sutar A. U.	Zoology	
20	Mr. Patil S.B.	Microbiology	
21	Dr. Dixit D.R.	Electronics	
22	Mr. Nalawade B. J.	B.C.A./B.C.S	
23	Dr. S.G. Parte	B. Sc. Biotech	
24	Mr. Mali S.B.D	B. Com. IT	
25	Dr. Mahamuni S.V.	Hotel Management	

26	Dr. Patil A.K.	Bank Management	
27	Mr. Pingle S.	B. Voc. Agri.	
28	Dr. Waghmode A.V.	B.Sc. Food Science	
29	Mrs. Sankpal S. V.	B.B.A.	
30	Dr. Dhodmani A.G.	B.Sc. Medicinal Chem.	
31	Mr. Gaikwad M. N.	Librarian	
32	Mrs. Patil V. C.	Phy .Director	

  
Coordinator  
IQAC

  
Chairman  
IQAC  
S.G.M. College, Karad

Rayat Shikshan Sanstha's  
**Sadguru Gadage Maharaj College, Karad**  
(An Autonomous College)  
**Internal Quality Assurance Cell (IQAC) 2023-24**  
**Meeting No.: 2**  
**Proceedings**

The Second Meeting of the members of Internal Quality Assurance Cell (IQAC) was held on Saturday 21<sup>st</sup> October, 2023 at 11:00 a.m.

**Following members were present.**

1	Prin .Dr.M.M.Rajmane	Chairperson
2.	Adv. Ravindra Pawar	
3	Prof. Dr.G.B. Kalyanshett	Coordinator
4	Shri. N.R. Suryawanshi - Vice- Principal, Arts stream	
5	Smt. M.B. Kamble Vice- Principal, Commerce stream	
6	Shri. S.A. Patil Vice- Principal, Science stream	
7	Dr.S. E. Jadhav	Coordinator (CR.I)
8	Ms.A.SSalunkhe	Coordinator (CR.II)
9	Dr. M. S. Patil	Coordinator (CR.III)
10	Dr. S.M. Jadhav	Coordinator (CR.IV)
11	Dr.S. G. Parte	Coordinator (CR.V)
12	Shri. N.R. Suryawanshi	Coordinator (CR.VI)
13	Dr. K.H. Patil	Coordinator (CR.VII)
14	Dr. A.S. Sakate	(Registrar)
15	Shri. M. N. Gaikwad	(Librarian)

### Heads of Department (Invitee Members)

Sr.No.	Name	Dept. Name
1	Prof. Dr. Pol R. P.	Marathi
2	Prof. Dr. G.B. Kalyanshetti	English
3	Dr. Kasabe D.A.	Hindi
4	Dr. Nikam A.V.	Sanskrit
5	Mr. Suyrawanshi N.R.	History
6	Dr. Patil A.K.	Economics
7	Dr. Gavade S. M.	Sociology
8	Mr.Kasture Y.P.	Political Science
9	Dr. Bhongale S. B.	Philosophy
10	Dr. Patil K. N.	Psychology
11	Dr. Jawan V. L.	Geography
12	Dr. Vhanbatte R.B.	Education
13	Mrs. Kamble M. B.	Commerce
14	Prof. Dr. U.B. More	Chemistry
15	Prof. Dr. Thorat J.B.	Physics
16	Mr. Patil S.A.	Mathematics
17	Smt. Mahajan S.V.	Statistics
18	Dr. Nikam V. K.	Botany
19	Prof. Dr. A.U. Sutar	Zoology
20	Mr. Patil S.B.	Microbiology
21	Dr. Dixit D.R.	Electronics
22	Mr. Nalawade B. J.	B.C.A./B.C.S
23	Dr. S.G. Parte	B. Sc. Biotech
24	Mr. Mali D.S.	B. Com. IT
25	Dr. Mahamuni S.V.	Hotel Management
26	Dr. Patil A.K.	Bank Management
27	Mr. Patil V. P.	B Voc Agri.
28	Dr. Waghmode A.V.	B.Sc. Food Science
29	Ms. Sankpal S.V.	B.B.A
30	Dr. Dhodmani A.G.	B.Sc. Medicinal Chemistry
31	Mr. Gaikwad M. N.	Librarian
32	Mrs. Patil V. C.	Phy .Director

The second Meeting of IQAC started with the words of welcome by Prof. (Dr.) G. B. Kalyanshetti, Director, IQAC , SGM College, Karad.

Following was the Agenda and flow of the Meeting:

- 2.1 Confirmation of the proceedings of the Last Meeting
- 2.2 To discuss about the preparation of AQAR 2022 -23
- 2.3 To initiate the NAAC 4<sup>th</sup> cycle A & A process
- 2.4 Organisation of criterion-wise Quality Initiatives as per the IQAC plan
- 2.5 To approve of the Exam. Schedule for ODD & EVEN semesters 2023-24
- 2.6 To review examination related work
- 2.7 IQAC organized academic activities till date
- 2.8 Any other issue with the permission of the Chair

### **Proceedings of the Second Meeting of IQAC 2023-24 held on 21/10/2023**

**Leave of Absence:** Hon. Madhukar Sawant telephonically conveyed their inability to attend the meeting due to his personal concerns. The House considered his absence.

#### **2.1 Confirmation of the proceedings of the last Meeting:**

**Proposed by: Prof. Dr. G. B. Kalyanshetti**

The IQAC Coordinator read out the minutes of the first IQAC meeting for the year 2023-24 held on 26<sup>th</sup> July 2023. He elaborated on following issues of Agenda considered therein such as the Confirmation of the minutes of the fourth meeting, review of admissions, review of examinations, academic calendar, preparation of AQAR 2022-23, workshop on IPR, autonomous status and implementation of NEP 2020, new academic programmes from 2024-25 and under any other issue NAAC A& A process plan.

He told the house that all the resolutions made in the last meeting have been complied with by undertaking necessary steps.

Prof. Dr. G. B. Kalyanshetti requested all the members to approve of it.

**All the members approved the proceedings of the first IQAC meeting.**

**The same is approved and resolved.**

#### **2.2. To approve of the submission of AQAR 2022-23**

**Proposed by : Prof. Dr. G.B. Kalyanshetti**

He presented the issue of the submission of AQAR 2022-23 to NAAC. He asserted that the preparation of AQAR 2022-23 has already begun from the month of July 2023 and told the





house that the AQAR formats have already been circulated to the respective criterion coordinators. He told the house that Criterion –wise finalisation of data has been done so far and the First review meeting was held in the First week of September 2023 wherein each and every metric has been meticulously dealt with and ensured that the draft contains all the data pertaining to the seven criteria. He further told the house that second review meeting was also held in the first week of October 2023. He said that IQAC intends to hold Common reading of AQAR. He requested the Chairperson to specify the convenient date regarding the same. Finally, he asserted that the IQAC plans to submit AQAR 2022-23 by First week of December 2023.

Hon. Chairperson of IQAC Dr. Mohan Rajmane asked the Coordinator to schedule the Common reading from 24<sup>th</sup> November to 30<sup>th</sup> November 2023.

The coordinator requested all the members to approve of the issue.

**All the members approved of the issue.**

**The same is approved and resolved.**

### **2.3 To initiate the preparation of NAAC 4<sup>th</sup> Cycle A&A**

**Proposed by: Prof. Dr. G. B. Kalyanshetti**

Next, He told the house that submission of 4<sup>th</sup> AQAR 2022-23 will be done by December 2023. Soon after it, the IQAC would initiate the preparation of 5<sup>th</sup> AQAR 2023-24 from January 2024. He further asserted that he would seek guidance from NAAC official whether it is imperative on the part of HEIs to submit the final AQAR prior to submit IIQA. Further, he told that IQAC will organize workshops for faculty for understanding existing NAAC process for autonomous colleges. He also said that the preparation of SSR will be done from January to June 2024 and ensures the filling in of IIQA in June 2024 so as to hold interface with NAAC Peer team in October/November 2024.

Prof.Dr. G.B. Kalyanshetti requested all the members to approve of the aforesaid issue.

**All the members approved of the aforesaid issue.**

**The same is approved and resolved.**

### **2.4 To organize Quality initiative as per IQAC plan**

**Proposed by: Prof. Dr. G.B. Kalyanshetti**

After this, he presented the issue about the importance of organizing quality initiatives in the pretext of NAAC. Further, he said that IQAC has arranged workshop on Pedagogy, activities under a week Celebration of NEP 2020, workshop on IPR etc. He also highlighted the need to

augment number of workshops/ seminars in the possible areas such as Research, C III, NEP. The Chairperson asked the CR III Coordinator Mrs. Dr. M.S. Patil to arrange such workshops, seminars in the months of Nov/ Dec./ Jan 2024.

Prof. Dr. G.B. Kalyanshetti requested all the members to approve of this issue.

**All the members approved of the aforesaid issue.**

## 2.5 To approve of Exam schedule for ODD & Even sems

**Proposed by: Shri. S.J. Godse**

The Controller of Examinations Shri. S.J. Godse presented the schedule for odd & even semesters as follows.

Sr.No	Date	Theory Exam Class	Date	Practical Exam Class
1	30/10/2023 to 11/11/2023	UG - First year SEM - I	30/10/2023 to 11/11/2023	UG – Third year SEM - V PG – Second year SEM - III
2	12/11/2023 to 23/11/2023	Diwali Holliday	12/11/2023 to 23/11/2023	Diwali Holliday
3	25/11/2023 to 07/12/2023	UG – Second year SEM – III UG – Second year SEM – IV PG - First year SEM – I PG - Second year SEM – III	25/11/2023 to 07/12/2023	UG - First year SEM - I
4	08/12/2023 to 23/12/2023	UG - SEM I to VI All - Repeater PG - SEM I to IV All - Repeater	08/12/2023 to 23/12/2023	PG - First year SEM - I

He requested all the members to approve of the exam schedule.

**All the members approved of the issue.**

**The same is approved and resolved.**

## 2.6 To review examination related issues

**Proposed by: Shri. S.J. Godse**

After this, the Controller of Exam. took the review of the exam related work. He told the house that the paper setting work has been initiated a month ago and by this date, he spoke, , all the paper setters have submitted their respective Q-papers through the software. Assessment work will be initiated on the very next day of the commencement of exam of a particular class and plans to declare the results within 20-25 days since commencement of exams.

He requested all the members to approve of the issue.

All the members approved of the aforesaid issue.

The same is approved and resolved.

## 2.7 IQAC conducted activities till date

Proposed by: Dr. S.G. Parte

Dr. S.G. Parte issue related to IQAC quality activities conducted till date. He told the house that IQAC has been functioning under the guidance of CDC and the Chairperson. It has been conducting activities addressing the urgent issues of the stakeholders. During the year, he said, various activities have been organized by IQAC. Accordingly, he presented the following tabular information.

Sr.No.	Title of the Initiatives	Resource Person/ Organiser	Date
1	Induction Programme for UG First Year students of the Faculty of Humanities regarding Implementation of NEP 2020 Implementation	Prin. Dr. M.M. Rajmane Prof. Dr. G.B. Kalyanshetti Prof. N.R. Suryawanshi	24 <sup>th</sup> July 2023 at 9.30 a.m.
2	Induction Programme for UG First Year students of the Faculty of Commerce & Management regarding NEP 2020 Implementation	Prin. Dr. M.M. Rajmane Prof. Dr. A.K. Patil Dr. Chile S. R.	24 <sup>th</sup> July 2023 at 11.30 a.m.
3	Induction Programme for UG First Year students of the Faculty of Science & Technology regarding NEP 2020 Implementation	Prin. Dr. M.M. Rajmane Prof. Dr. J.B. Thorat Prof. S.A. Patil Dr. D. N. Khot	24 <sup>th</sup> July 2023 at 1.00 p.m.
4	Online Quiz on NEP 2020	Dr. A.N. Nikam	27 <sup>th</sup> July 2023
5	Expert Lecture on NEP 2020 under NEP 2020 Celebration week as per Govt. of Maharashtra resolution	Prof. N.R. Suryawanshi Vice Principal, SGM College, Karad	27 <sup>th</sup> July 2023 9.15 am
6	Essay Writing Competition on NEP 2020	Dr. A.G. Dodhmani	28 <sup>th</sup> July 2023
7	Debate Competition on NEP 2020 under NEP 2020 Celebration week as per Govt. of Maharashtra resolution	Dr. Dodhmani A. N. Assistant Professor, Deptt. of Chemistry, SGM College, Karad	29 <sup>th</sup> July 2023 11.30 am
8	A Workshop on Intellectual Property Rights (IPR)	Dr. Subhash C. Mandal Faculty of Engineering and Technology, Jadavpur University, Kolkatta	17 <sup>th</sup> August 2023 2.00 p.m.
9	Workshop on NEP 2020 Pedagogy	Prof. Ganesh Lokhande, Symbiosis International University, Pune Prof. Dr. R.B. Vhanbatte, SGM College, Karad	19 <sup>th</sup> August 2023 11.00 am

10	Poster Exhibition Program under the (IKS) on Tribal Community	Prin. Dr. M.M. Rajmane Dr. Gavade S. M.	7th September 2023
11	Intra-Institutional Idea Competition	Dr. I. A. Dhole Dr. K. H. Patil Dr. A. V. Waghmode Dr. A. G. Mulik	10th October 2023
12	Science Association & IQAC वैज्ञानिक दृष्टीकोन : काळाची गरज	Dr. N.V. Shinde Registrar, Shivaji University Kolhapur	14th October 2023

Dr. S.G. Parte requested all the members to approve of the issue.

**All the members approved of the aforesaid issue.**

**The same is approved and resolved.**

### 2.8 Any other issue with the permission of the Chair

With the kind permission of the chair, IQAC Coordinator has taken up the issue of the registration of faculty on the UGC VIDWAN portal. He said that it is very important in NAAC context as NAAC is integrating the research database of faculty from the portal in its DVV process.

The chairperson directed the Librarian and the Vice- Principal Shri. S.A. Patil to personally look into the matter and get the work done by 30<sup>th</sup> October 2023.

Further, the coordinator raised the issue of holding welcome functions for new entrants. He asserted that such activities get reduced to just events disturbing the academic work for the day.

The chairperson asked all the Heads of the Departments that if they were to organize such activities, they would better organize them on Sundays or after 3.00 pm during the working days.

Since there was no other matter left, the meeting was concluded with the proposal of vote of thanks by Vice Principal Shri. N.R. Suryawanshi.



  
Chairperson  
Internal Quality Assurance Cell  
S.G.M. College, Karad